Unified Planning and Work Program FY 2024

Bannock Transportation Planning Organization

Approved August 2, 2023



Prepared by

Bannock Transportation Planning Organization
PO Box 6129
Pocatello, Idaho 83201
http://www.bannockplanning.org

BANNOCK

Transportation Planning

ORGANIZATION

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Introduction

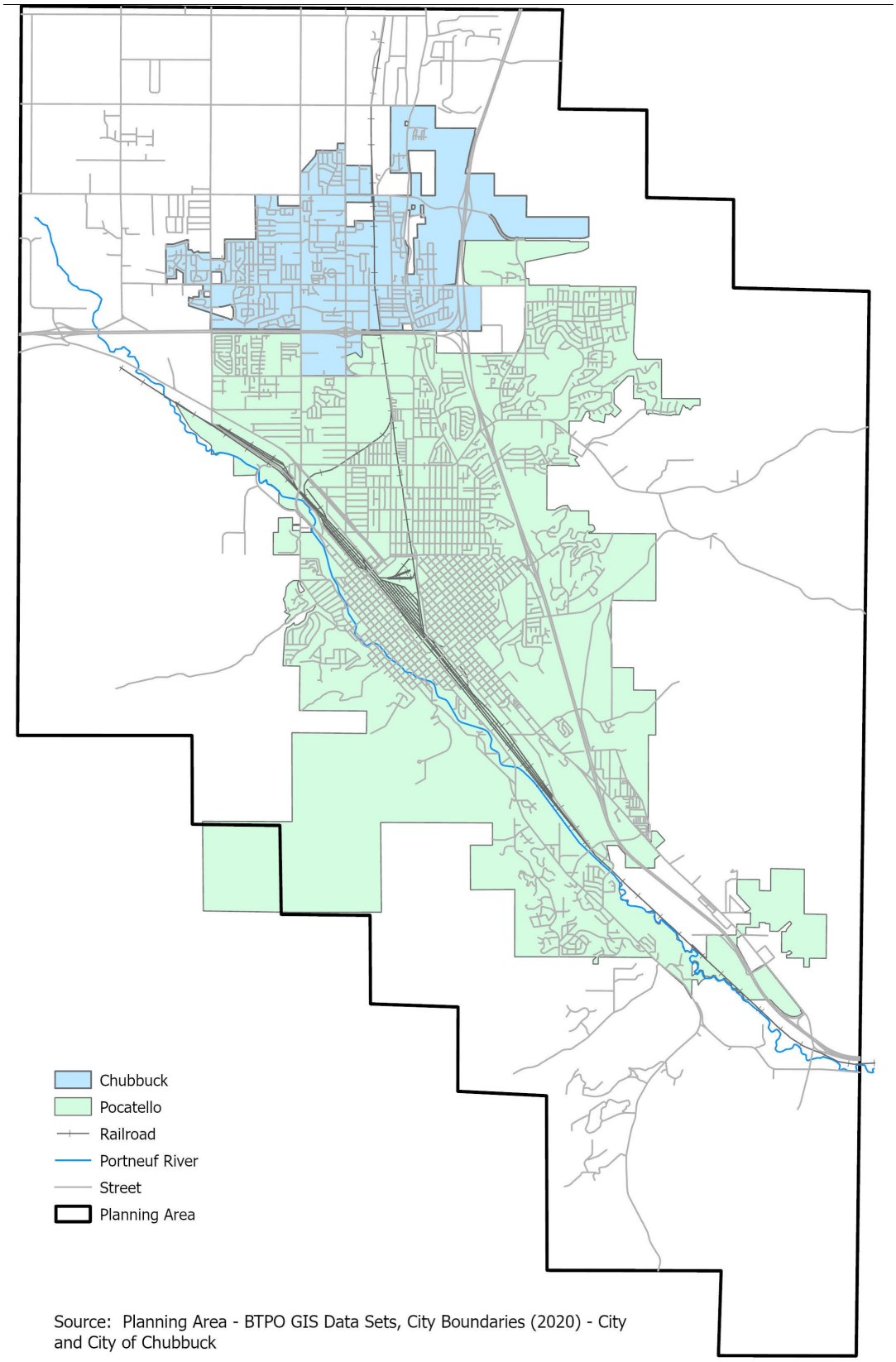
The Unified Planning Work Program (UPWP) describes the plans and activities that the Bannock Transportation Planning Organization (BTPO) will conduct in fiscal year (FY) 2024 (October 1, 2023, to September 30, 2024). BTPO was created in 1982 by Bannock County, the City of Pocatello, and the City of Chubbuck to address short and long-range transportation planning issues and to act as the Metropolitan Planning Organization (MPO) for the Pocatello urbanized areas. In 2012, traffic operation was added to the areas of responsibility. In 1991, BTPO's planning area was expanded to include the Portneuf Valley Non-Attainment Area (Figure 1).

The Governor of Idaho designated BTPO as the MPO for the Pocatello Urbanized Area in 1982. MPOs are required under 23 CFR §450.300 to conduct a transportation planning process that is continuous, cooperative, and comprehensive. MPOs perform planning and development work to address regional problems and cross jurisdictional boundaries. The performance-based multimodal planning process develops projects and strategies that address ten national planning factors and the Goals and strategies identified in the Metropolitan Transportation Plan.

BTPO developed the UPWP in cooperation with local governments, the Idaho Transportation Department, and Pocatello Regional Transit. The projects, plans, and activities in the UPWP reflect the Metropolitan Transportation Plan goals and strategies. The UPWP activities also monitor the performance targets established in the Metropolitan Transportation Plan.

The governing body for BTPO is an eight-member Policy Board composed of elected officials representing Pocatello, Cbubbuck, Bannock County, Idaho Transportation Department, and Pocatello Regional Transit.

Figure 1 BTPO Planning Area



Planning Focus Areas

Metropolitan Transportation Plan 2050
The 2050 Metropolitan Transportation Plan approval and outreach will occur in the fiscal year. The end of a two-year planning process will conclude the approval of the MTP.

Traffic Operations
BTPO was awarded a Strengthening Mobility and Revolutionizing Transportation (SMART) Grant in FY 2023. The grant will upgrade the traffic control management center and install smart, sensor-based traffic signals and monitoring across the Yellowstone Corridor. The project will collect performance data and analyze the performance of various sensors.

Public Involvement
The BTPO strives to involve the public in its transportation planning process. The FY 2023 public outreach efforts results indicated that the Public Involvement Plan needed evaluations and potential adjustments. The update of the Public Involvement Plan will focus on efforts to reach the general public, specifically minority, low-income, and disabled communities.

Complete Streets
The 2050 Thoroughfare Plan includes street typologies for road projects that require pedestrian, bicycle, and transit accommodations. They also promote a safe and efficient transportation system for all users. The project will evaluate the different types of MPO complete street policies and develop a complete street policy.

Coordinated Public Transportation - Human Service Plan
The Coordinated Plan will evaluate barriers to transportation and recommend solutions to the identified barriers. BTPO is collaborating with Pocatello Regional Transit on the project.

Data in Transportation Planning
Census data, traffic counts, trail (bike/pedestrian) counts, transit ridership, crash data, street line layers, pavement condition, population and employment data, vehicle miles traveled, and bridge condition are just some examples of the kinds of data BTPO staff use to inform the planning process. BTPO partners with member agencies on data collection and data management efforts.

Special Projects
With the passage of the Infrastructure Investment Jobs Act (IJJA), there is a greater interest within the BTPO region to organize efforts to develop strong partnerships for discretionary funding. Discretionary funding in Safe Transportation for All, RAISE, and SMART are for beginning efforts to improve the transportation network through discretionary funding. Several tasks include additional effort to support coordination and data resources to support these efforts.

Work Plan Tasks

The UPWP includes ten tasks.

Task 1.0 Administration and Coordination

Description: The administration task provides for administrative needs, including financial reporting, budgeting, federal report requirements, and other activities related to the organization's operation. The administration task also provides staff support to BTPO's standing committees and other agencies in which BTPO is a member. The coordination component allows staff to provide local and State coordination between agencies.

Activities and Products:

- General Administration – provides the required administrative functions, including financial reporting, financial audit, contract administration, and ensuring the agency meets all local, State, and federal program administration requirements.
- Committee Support - provides staff support to the Policy Board, Technical Advisory Committee, Signal Coordination Committee, and Interagency Consultation Committee. Activities include meeting preparation and minutes.
- Member Agency Technical Support and Coordination - Activities support meetings, workshops, public events, and other needs that may occur within the year.
- FY 2024 Annual Report and Expenditures – Prepare and submit an annual report on the activities and expenditures in the previous fiscal year.
- Monitor FY 2024 Unified Planning and Work Program – prepare quarterly progress reports and modifications to the Unified Planning Work Program if needed.
- FY 2025 Unified Planning and Work Program – In coordination with the Idaho Transportation Department and Pocatello Regional Transit, prepare the FY 2025 Unified Planning and Work Program
- Strategic Plan – A creation of a strategic plan to evaluate the focus, activities, and staffing of BTPO will occur in the fiscal year.

Schedule:

- Tasks are ongoing during the fiscal year.
- Quarterly progress reports (February 2024, May 2024, August 2024, and November 2024)
- Annual UPWP and amendments (Draft August 2024, Final September 2024)
- Monthly financial reports (Monthly)
- Strategic Plan (Fourth Quarter)

Responsible Agency(s): BTPO staff will perform or administer this task.

Table 1 Administration and Coordination Budget

Task 1.0	Activity Code 710		Funding Source	
Expense Category	**Workdays**	**Costs**	**CPG**	**Local**
BTPO Staff	91	$36,208	$33,550	$2,658
Contract Services		$10,000	$9,266	$734
Operational expenses >		$45,499	$42,159	$3,340
TOTALS	Totals>	$91,707	$84,976	$6,731

Task 2 Public Outreach

Description: Informing the public about transportation planning and operation is the focus of this task. BTPO's primary methods of informing the public include the website, email news updates, social media posts, and notices in the newspaper. The task will include a comprehensive review and update of the public involvement procedures and the public involvement plan.

Activities and Products:

- Website Update and Maintenance - Maintain a website that provides information to the public in an easy-to-understand and find.
- Annual Review - Prepare an annual review and evaluation of the public involvement activities of the previous year.
- Distribute news and Information - Provide information to the public and agencies on transportation in the BTPO planning area.
- Maintain and develop lists of interested parties and the general public
- Maintain a public presence with minority groups, low-income populations, and groups not traditionally represented in the transportation planning process

Schedule:

- All activities are ongoing

Responsible Agency(s): BTPO staff will perform or administer this task.

Table 2 Public Communications and Coordination Budget

Task 2	Activity Code 747		Funding Source	
Expense Category	**Workdays**	**Costs**	**CPG**	**Local**
BTPO Staff	20	$9,704	$8,991	$712
Total Other Expenses		$2,156	$1,998	$158
Contract Services		$30,000	$27,798	$2,202
TOTALS	20	$41,859	$38,787	$3,072

Task 3.0 Transportation Improvement Program (TIP)

Description: The TIP process is a cooperative effort between the Idaho Transportation Department, Local Highway Technical Assistance Council (LHTAC), Pocatello Regional Transit, and member agencies. The TIP lists all federally funded projects within the region and is a subset of the State Transportation Investment Program (STIP). The TIP serves the required Program of Projects for the Federal Transit Administration's projects.

Activities and Products:

- Prepare amendments to the TIP as needed.
- Quarterly Coordination Meeting – Attend quarterly coordination meetings on the Transportation Improvement Program.
- Transit Program of Project – Collaborate with the Pocatello Regional Transit on developing the annual program of projects.
- Project Coordination - Coordinate with ITD and LHTAC on statewide competitive programs to ensure potential projects are consistent with the MTP
- Transportation Improvement Program - Develop a six-year funding program that lists federally funded and regionally significant transportation projects.
- Air Quality Conformity Determination – The planning area includes the Portneuf Valley Non-Attainment Area, subject to the Clean Air Act. The determination ensures that the TIP activities will not violate the Clean Air Act.

Schedule:

- Amendments – As required
- Draft FY 2025 – 2031 Transportation Improvement Program (Third Quarter)
- FY 2025– 2031 TIP and Conformity Determination (Fourth Quarter)

Responsible Agency(s): Many agencies participate in developing the TIP. BTPO staff will administer tasks, develop the TIP document, and provide public outreach. BTPO will also provide public involvement activities required for the POP. ITD is responsible for developing the STIP and maintaining a database of all federally funded projects. ITD is responsible for submitting projects for consideration on the State Highway System or selected through a statewide process.

Table 3 Transportation Improvement Program Budget

Task 3.0	**Activity Code 712**		**Funding Source**	
Expense Category	**Workdays**	**Costs**	**CPG**	**Local**
BTPO Staff	15	$7,278	$6,743	$534
Total Other Expenses		$1,825	$1,691	$134
Contract Services				
TOTALS	15	$9,103	$8,435	$668

Task 4.0 Transportation Data Collection and Management

Description: The task provides the data needed to conduct transportation system plans. Historically, BTPO and the Idaho Transportation Department are the region's primary providers of vehicle usage data. BTPO also has 11 pedestrian and bicycle counters on greenways throughout the planning area. Reviewing the counting program and making recommendations for future improvements is a subtask.
Activities and Products:

- Traffic Counts - Conduct manual tube traffic counts and turning counts as outlined in the traffic monitoring report. Maintain a traffic count database.
- Bicycle and Pedestrian Activity - Conduct bicycle and pedestrian counts as outlined in the traffic monitoring report.
- Travel Time Data – Maintain a network of monitors tracking travel time along the arterial corridors.
- Seasonal Factors – Annually update seasonal factors groups to allow conversion of daily traffic count into annual averages.

Schedule:

- Traffic counts, turning counts, and travel time studies (Ongoing)
- Pedestrian and bicycle counts (Ongoing)
- Updated factor group/seasonal factors (Second Quarter)

Responsible Agency(s): BTPO staff will perform this task.

Table 4 Transportation Data Collection and Management Budget

Task 4.	**Activity Code 758**		**Funding Source**	
Expense Category	**Workdays**	**Costs**	**CPG**	**Local**
BTPO Staff	10	$4,852		$4,852
Total Other Expenses		$15,525		$15,525
Contract Services				
TOTALS	10	$20,377	$0	$20,377

Task 5.0 Transportation Modeling, Demographic, and GIS

Description: The task has an extensive interrelated scope. The purpose of the task is to develop and maintain the tools and data needed to support other planning projects. BTPO maintains a travel demand model, Synchro model, and Geographic Information Systems. Included in the task is collecting and tracking performance measures data. An annual report will summarize performance measures and other transportation data.

Activities and Products:

- Maintain demographic data – Update the employment and housing unit data by Traffic Analysis Zone.
- Travel Demand Model – Provide model results to the MTP and conformity analysis.

- Synchro model – Maintain a base non-coordinated PM Peak hour model—track and catalog the time-of-day plans used within the region.
- Motor Vehicle Emissions Simulator - to provide conformity runs for 2030, 2040, and 2050
- Annual Vehicle Miles Traveled – Develop annual vehicle miles for 2023 and maintain historical data.
- Geographic Information System (GIS)- Develop and maintain layers for streets, intersections, bicycle facilities, transit facilities, functional classification, national highway system, and others as needed.
- Annual Performance Summary – Develop and maintain a report summarizing the performance measures data sets.

Schedule:

- All modeling tasks are ongoing.
- Annual Vehicle Miles Traveled Table (Second Quarter)
- Maintain GIS layers (Ongoing)
- Annual Performance Summary – (Third Quarter)
- Annual Housing Unit Growth (Fourth Quarter)

Responsible Agency(s): BTPO staff will complete this task. BTPO coordinates the data collection activities with Pocatello, Chubbuck, the Idaho Transportation Department, and Bannock County.

Table 5 Transportation Modeling, Demographic, and GIS Budget

Task 5	Activity Code 720		Funding Source	
Expense Category	**Workdays**	**Costs**	**CPG**	**Local**
BTPO Staff	38	$18,194	$16,859	$1,335
Total Other Expenses		$33,080	$30,652	$2,428
Contract Services		$6,700	$6,208	$492
TOTALS	38	$57,974	$53,719	$4,255

Task 6.0 Long-Range Planning

Task 6.1 Metropolitan Transportation Plan

Description: The task will finalize the 2050 Metropolitan Transportation Plan, including approval and presentations to member agencies.

Activities and Projects:

- Metropolitan Transportation Plan 2050 (First Quarter)
- Presentations to member agencies (First Quarter)

Responsible Agency(s): BTPO staff and consultant will perform this task

Table 6 Metropolitan Transportation Plan Budget

Task 6.1	Activity Code		Funding Source	
Expense Category	**Workdays**	**Costs**	**CPG**	**Local**
BTPO Staff	5	$2,426	$2,248	$178
Total Other Expenses		$3,250	$3,011	$239
Contract Services		$0	$0	$0
TOTALS	5	$5,676	$5,259	$417

Task 6.2 Public Transit/Human Service Coordination Plan

Description: The coordination plan identifies the transportation needs of individuals with disabilities, older adults, and low-income people, provides strategies for meeting these needs, and prioritizes transportation services for funding and implementation. The planning effort includes participation by seniors, individuals with disabilities, public, private, and nonprofit transportation representatives, and human services providers.

Activities and Projects:

- Coordinated Public Transit Human Service Plan (Third Quarter)

Responsible Agency(s): BTPO staff will perform this task

Table 7 Public Transit/Human Service Plan

Task 6.2	Activity Code 730		Funding Source	
Expense Category	**Workdays**	**Costs**	**CPG**	**Local**
BTPO Staff	28	13,342	$12,363	$979
Total Other Expenses		$2,200	$2,039	$161
Contract Services		$30,000	$27,798	$2,202
TOTALS	28	$45,542	$42,200	$3,343

Task 6.3 Safe Accessible Transportation Options Planning

Description: The task will improve all users' safe and accessible transportation options by developing a complete street policy and working with local agencies to implement bicycle and pedestrian facilities.

Activities and Products:

- Complete Street Policy
- Monitor the Federal guidance on Safe, Accessible Transportation Options and amend the task if needed.

Schedule:

- Complete Street Policy (Third Quarter)
- Federal guidance monitoring (ongoing)

Responsible Agency(s): BTPO staff and consultants will perform this task.

Table 8 Safe Accessible Transportation Options Planning

Task 6.3	Activity Code 740		Funding Source	
Expense Category	**Workdays**	**Costs**	**CPG**	**Local**
BTPO Staff	35	$16,981	$15,735	$1,246
Total Other Expenses		$3,000	$2,780	$220
Contract Services			$0	$0
TOTALS	35	$19,981	$18,515	$1,467

Task 7.0 SMART Grant

Description: BTPO received a Strengthening Mobility and Revolutionizing Transportation (SMART) grants to prototype technologies and procedures to improve the safety and reliability of the Yellowstone Corridor.

Activities and Products:

- Prototyping Equipment – Work with the signal coordination committee to maintain the traffic control system.
- Develop signal timing for the corridor – Develop time-of-day plans for three sections within the coordinated system
- Evaluate the Corridor Operation – Develop, collect, and evaluate performance measures along the Yellowstone Corridor

Schedule:

- Evaluation plan (first quarter)
- Installation of equipment (third quarter)
- Monitor the operations of the Yellowstone coordinated System (fourth quarter)

Responsible Agency(s): BTPO is responsible for administering the grant. A consultant will assist in grant administration and improvements to the Yellowstone Corridor.

Table 9 SMART Grant Budget

Task 7	Activity Code 740		Funding Source	
Expense Category	**Workdays**	**Costs**	**SMART**	**Local**
BTPO Staff	0	$0	$0	
Total Other Expenses		$962,640	$962,640	
Contract Services		$354,434	$328,419	$26,015
TOTALS	0	$1,317,074	$1,291,059	$26,015

Task 8.1 Traffic Operations and Management

Description: Coordinate operations and planning of the Pocatello/Chubbuck Coordinated Traffic Control Centers. Provide maintenance resources to maintain the coordination traffic control system. BTPO serves as the coordination and oversight element of the control center.
Activities and Products:

- Maintain the Coordinated System – Work with the signal coordination committee to maintain the traffic control system.
- Capital Improvement Program – Implement the approved program.
- Signal Timing Update – Develop time-of-day plans for three sections within the coordinated system
- Administer the SMART grant

Schedule:

- Monitor the operations of the coordinated System (Ongoing)
- Implement a five-year capital plan (Ongoing)
- Signal Timing Update (Ongoing)

Responsible Agency(s): The memorandum of understanding with the City of Pocatello, ITD, City of Chubbuck, and BTPO describes the responsibilities for this task. BTPO is responsible for staffing the coordination committee and implementing the CIP.

Table 10 Coordinated Traffic Signal Coordination Budget

Task 8.1	**Activity Code**		**Funding Source**	
Expense Category	**Workdays**	**Costs**	**CPG**	**Local**
BTPO Staff	38	$18,194	$16,859	$1,335
Total Other Expenses		$3,087	$2,860	$227
Contract Services				
TOTALS	38	$21,281	$19,719	$1,562

Task 8.2 Coordinated Traffic Signal

Description: Coordinate operations and planning of the Pocatello/Chubbuck Coordinated Traffic Control Centers. Provide maintenance resources to maintain the coordination traffic control system. BTPO serves as the coordination and oversight element of the control center.

Activities and Products:

- Maintain the Coordinated System – Work with the signal coordination committee to maintain the traffic control system.
- Capital Improvement Program – Implement the approved program.

Schedule:

- Implement a five-year capital plan (Ongoing)

Responsible Agency(s): The memorandum of understanding with the City of Pocatello, ITD, City of Chubbuck, and BTPO describes the responsibilities for this task. BTPO is responsible for staffing the coordination committee and implementing the CIP.

Table 11 Coordinated Traffic Signal Coordination Budget

Task 8.2	Activity Code		Funding Source	
Expense Category	**Workdays**	**Costs**	**GPG**	**Local**
BTPO Staff	0	$0	$0	$0
Total Other Expenses		$133,200	$0	$133,200
Contract Services		$30,000	$0	$30,000
TOTALS	0	$163,200	$0	$163,200

Task 9 BTPO Local Operations

Description: To provide local dollars for expenditures not qualifying for reimbursement under federal guidelines. Program dollars for professional services for BTPO Policy Board-related events, meeting expenses, memberships, training, and equipment/software needs.

Table 12 Local Operations Budget

Task 9	Activity Code		Funding Source	
Expense Category	**Workdays**	**Costs**	**CPG**	**Local**
BTPO Staff	0	$0		$0
Total Other Expenses		$8,751		$8,251
Contract Services (5115)				$0
TOTALS	Totals>	$8,751	$0	$8,251

Financial and Budgets

Funding for BTPO comes from the U.S. Department of Transportation and member agencies. The Consolidated Planning Grant combines FHWA's PL funds and FTA's Section 5303 Planning Funds into one grant. Consolidated Planning Grant PG funds require a local match of 7.34%.

- Federal Highway Administration (FHWA) Funds: FHWA funding for MPOs is called Metropolitan Planning Funds or PL. These funds are available for MPOs to conduct the metropolitan transportation planning process required by 23 U.S.C. 134, including developing metropolitan area transportation plans and transportation improvement programs. The Idaho Transportation Department (ITD) administers the PL funds and distributes the funds to the MPOs through a population-based formula.
- Federal Transit Administration (FTA) Funds: Transit planning activities are the purpose of Section 5303 funds. FTA apportions Section 5303 funds for Idaho. The Idaho Transportation

Department administers and distributes Section 5303 funding to the six MPOs through a population-based formula.

Local funds come from member agency dues.

BTPO also receives local funds for traffic operations. The City of Pocatello, City of Chubbuck, and Idaho Transportation Department all contribute to the operations of traffic signals in the MPO area, outline the funding source for the Fiscal Year 2024, and provide the consolidated Budget.

There is a difference between the funding level in Table 13 and the proposed budget in Table 14 of $166,675. Those funds are currently unprogrammed. The BTPO is considering adding several projects during the fiscal year. The use of the unprogrammed revenue requires an amendment to the UPWP.

Table 13 The Fiscal Year 2024 Funding by Source

SOURCE OF FUNDS	FUNDING LEVEL
Federal Highway Administration Planning Funds (FHWA - PL)	$172,685
Federal Planning Funds FY2023	$225,000
Federal Transit Administration (FTA - 5303)	$49,191
SMART Grant	$1,317,074
BTPO Traffic Operations	$148,200
BTPO Traffic Operations Prior Year Anticipated Carryover	$15,000
Local Funds	$40,965
Total	$1,968,114

Table 14 Fiscal Year 2024 Budget

Fund	2023 Budget	Proposed 2024 Budget	Fund Reserves	Federal Revenue	Revenue other than taxes	Total Revenue
Consolidated Planning Grant	$232,079	$293,124		$414,074	$32,801	$446,875
Local Operations	$37,501	$29,128			$40,965	$40,965
Traffic Signal Operations	$147,800	$163,200			$163,200	$163,200
SMART Grant		$1,317,074		$1,317,074		$1,317,074
Total	$417,380	$1,802,526	$0	$1,731,148	$236,965	$1,968,114

Table 15 Consolidated Lime Item Budget

Code	Line Item Description	Budget
5001	Salaries	$91,026
5015	Contract services	$461,134
5050	Telephone/DSL	$5,880
5051	Postage	$940
5052	Printing	$2,000
5054	Equipment/ Computer	$1,068,000
5055	Software (updates, maintenance, purchases)	$23,761
5056	Advertisements and Public Notices	$8,500
5090	Travel in region	$300
5097	Travel out of Region (Include conference registration)	$24,140
5098	Meeting Expense	$2,500
5100	Audit	$4,500
5102	Legal	$0
5104	Professional Services	$11,586
5130	Fax	$120
5131	Copier Usage	$1,200
5134	Rent	$10,575
5141	Supplies	$6,790
5142	Repair and Maintenance	$33,100
5143	Gasoline	$600
5150	Insurance	$4,170
5154	Utilities	$2,100
5155	Lease Payments	$0
5160	Memberships	$1,737
5161	Subscriptions	$1,200
5170	Training	$514
5197	Allocation fringe	$36,153
	Total	$1,802,526

Appendix A. Committees

Policy Board

Eight members from the City of Pocatello, the City of Chubbuck, Bannock County, the Idaho Transportation Department, and Pocatello Regional Transit comprise the eight-member Policy Board. The Policy Board is responsible for all administrative approvals.

Members:

Brian Blad, Mayor City of Pocatello
Jeff Hough, Bannock County Commissioner
Kevin England, Mayor City of Chubbuck
Roger Hernandez, Vice-Chair, Councilmember City of Chubbuck
Linda Leeuwrik, Chair, Councilmember City of Pocatello
Rick Cheatum, Council member City of Pocatello
Skyler Beebe, Director of Pocatello Regional Transit
Todd Hubbard, District Engineer Idaho Transportation Department
Ex-officio (non-voting) membership on the Policy Board exists for the following agencies:
Shoshone-Bannock Tribes, School District #25, Idaho State University

Technical Advisory Committee

Technical staff from the member agencies and the Idaho Department of Environmental Quality comprised the Technical Advisory Committee.

Members:

Don Matson, City of Chubbuck (Planning)
Bridger Morrison, City of Chubbuck (Public Works) (VICE-CHAIR)
Jeffery Mansfield, City of Pocatello (Public Works)
Merril Quayle, City of Pocatello (Engineering) (CHAIR)
Matthew Lewis, City of Pocatello (Planning)
Mike Neville, City of Pocatello (Traffic Engineering)
Melissa Gibbs, Idaho Department of Environmental Quality
Chris Peirsol, Idaho Transportation Department (Planning)
Corey Krantz, Idaho Transportation Department (Traffic Engineering)
Vacant – Bannock County (Engineering)
Hal Jensen – Bannock County (Planning)
Russ Meredith, Pocatello Regional Transit

Interagency Consolation Committee

Members:

Bannock Transportation Planning Organization
Idaho Department of Environmental Quality
Idaho Transportation Department
Federal Highway Administration Committee
Federal Transit Administration
Environmental Protection Agency

Appendix B. Resolution

Resolution 2023-3 Providing for the Approval of the Fiscal Year 2024 Unified Planning and Work Program

WHEREAS, Bannock Transportation Planning Organization (BTPO) is the designated Metropolitan Planning Organization (MPO) for the Pocatello Urbanized area; and

WHEREAS, the BTPO is a forum for cooperative transportation decision-making for the urbanized area under the direction of elected officials from the City of Pocatello, City of Chubbuck, Bannock County, as well as the Idaho Transportation Department and Pocatello Regional Transit, and

WHEREAS, per the Bipartisan Infrastructure Law, BTPO has an adopted Metropolitan Transportation Plan which meets all the requirements outlined in CFR §23 450.322; and

WHEREAS, CFR §23 450.308 requires BTPO to develop and submit an annual Unified Planning and Work program that details the various tasks in which federal funds will be expended during the fiscal year; and

WHEREAS, the UPWP addresses regional planning priorities and considers the planning factors listed in CFR §23 450.306(b).

NOW, THEREFORE, BE IT RESOLVED that Bannock Transportation Planning Organization's Policy Board approves the Unified Planning and Work Program for Fiscal Year 2024 and

BE IT FURTHER RESOLVED that the Policy Board find all planning requirements have been met and authorize the Planning Director and Chairman to execute a joint certification of this fact with the Idaho Department of Transportation.

Adopted by the BTPO Policy Board meeting on October 2, 2023

Roger Hernandez, Vice-Chair
BTPO Policy Board

Attest:

Mori R Byington
Planning Director

Appendix C. MTP and Planning Factors

Infrastructure and Investment and Jobs Act lists ten planning factors each MPO should consider in developing their UPWP. The planning factors are: Support the economic vitality of the metropolitan area.

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, promote consistency between transportation improvements and state and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system across and between modes for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
10. Enhance travel and tourism.

Table 16: Evaluation of planning factors for UPWP work tasks

Planning Factor from IIJA										
Planning Factor Number	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**
Task 1 Administration and Coordination	X	X	X	X	X	X	X	X	X	X
Task 2 Public Outreach	X	X	X	X	X	X	X	X	X	X
Task 3 Transportation Improvement Plan	X	X	X	X	X	X	X	X		
Task 4. Transportation Data Collection and Management	X	X	X	X						
Task 5. Transportation Modeling and Data Analysis				X	X	X	X	X		
Task 6.1 Metropolitan Transportation Plan	X	X	X	X			X	X		
Task 6.2 Coordinated Public Transportation Human Service Plan	X	X	X	X	X	X	X	X		
Task 6.3 Safe Transportation Options Planning	X	X	X			X				
Task 7 SMART Grant		X		X			X			
Task 8.1 Traffic Operations	X	X	X	X		X	X	X		
Task 8.2 Coordinated Traffic Control System	X	X	X	X		X	X	X		
Task 8 Local Operations										